

The Riviera Ballroom

Meetings & Events



The Riviera Ballroom

Thank you for your interest in the Riviera for your upcoming event! Located on the beautiful shores of Geneva Lake, this historic venue in the heart of Lake Geneva, Wisconsin offers a unique experience blending elegance and one-of-a-kind lake views with nostalgic prestige and tradition. This lakefront gem is surrounded by water on three sides and features over 20-foot-high ceilings, large windows overlooking the beautiful Riviera Beach, and a veranda set above the distinctive Lake Geneva Cruise Line docks and charter boats. The ballroom is equipped with a built-in drop down screen and PA Package, and partners with an experienced Audio Visual company to accommodate extensive production needs.

Select the caterer and vendors of your choice from our carefully selected Preferred Vendor List. . Allow our Director of Events to walk you through the Riviera planning process and be available to answer questions and provide guidance along the way. If looking to wow your attendees , look no further as The Riviera Ballroom delivers a truly unique experience at the most desirable location in the Lake Geneva region.



Timeless Tradition

Lakeside Charm

Simple Elegance

Bring The Riviera Difference to your next Meeting or Event!

Riviera Rental Rates

Non- Resident

Saturday	\$3,000
Friday & Sunday	\$3,000
Mon-Thurs	\$500

Lake Geneva Resident*

Social Events– Resident must be the client/lessee or guest of honor.

Corporate Events– Company/Organization must be located in the City of Lake Geneva.

Saturday	\$2,500
Friday & Sunday	\$2,500
Mon-Thurs	\$500

Non-Profits*

Friday - Sunday (Nov—March)	\$400
Mon—Thurs (Year-round)	\$400
Friday—Sunday (April—October)	Standard rate

Seasonal Discount: 20% Discount applies to the rental rates for booking after November 15th through April 30th. (Cannot be combined with non-profit discount)

****See Riviera Resident Rate Request for requirements and to submit for approval to obtain Resident Rates.***

****See Non-Profit***

Package Inclusions

The Riviera Rental Rates include:

- 60” round dining tables to accommodate 8-10 guests per table
- 8ft long banquet tables to accommodate 8 guests per table
- Additional 8’ banquet tables for Registration, Buffets & Display Tables
- Chairs for up to 280 guests
- Built-in drop down screen
- Bose speaker system
- Handheld wireless microphone
- Lavalier microphone
- Podium



Riviera Ballroom Capacities, Deposit & Fees

Square Footage	Dimensions	Rounds of 8	Rounds of 10	Reception	Theatre	Crescent	Open Square	U-Shape
5400	32' 10" x 55' 6"	304	360	400	360	216	76	64

- A Security deposit of \$1,000 and signed Lease Agreement are due to confirm your reservation on a definite basis.
- Set-up & Security: An hourly rate of \$20 for set-up time and hourly rate of \$12.75 per Riviera security personnel will be deducted from the security deposit. Two security personnel are required for groups over 100. Three are required groups over 250.

Please see Ballroom Usage Rules & Procedures for more information.

Food & Beverage

Our clients invest a lot of time and money on their events, so it is very important to us that the caterer selected is trusted to deliver great service from the planning stages to the food quality, presentation, execution and clean up.

Our caterers know the ins and outs of our facility, are consistent, understand our policies and are trusted to take excellent care of our customers. ***For this reason and more, we do ask that our clients choose one of the caterers from our carefully selected vendor list for their event food needs.***

Our list of ten caterers offer a wide range of affordable options for every taste and budget. A number of the caterers offer an optional bar package with their services, making it even easier to plan your day with a single contact for food and beverage.

You can also opt to use a separate beverage service/bartending company, in which case, we highly recommend utilizing our list. It is required that the company used is insured with licensed bartenders and understands the *rules and procedures* of the Riviera Ballroom. ***Please note, The Riviera does not own a liquor license, so we cannot allow cash bars (or drink tickets) on-site. All alcoholic beverages are required to be hosted/provided free of charge at the event for the guests.***

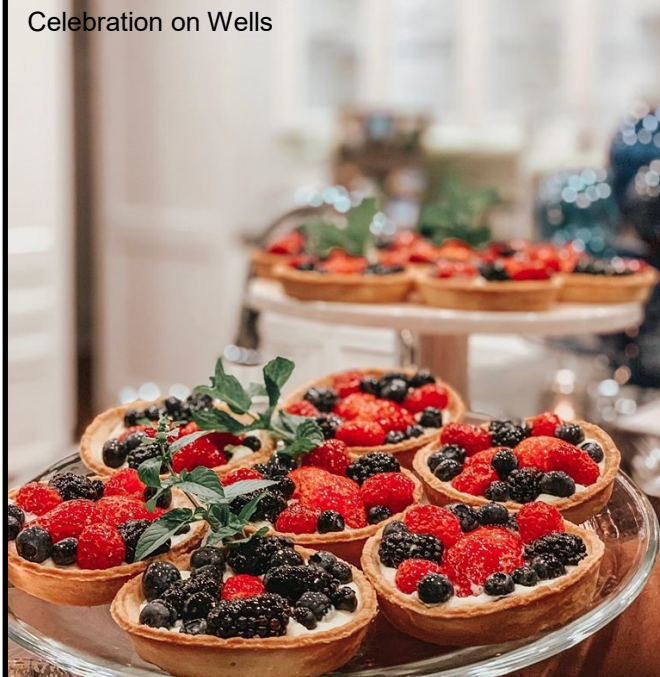
Preferred Caterers

The Caterer is to be chosen from this list for all events.

Chef Jack's Catering



Celebration on Wells



Celebration on Wells

Lake Geneva, WI

(262) 248-2555

Celebrationonwells@gmail.com

Gino's East

Lake Geneva, WI

(262) 248-2525

Abrugger@ginoseastlakegeneva.com

Bubbs BBQ/All Occasions

Big Bend, WI

(262) 662-4201

Info@bubbs.com

Stowell's Catering Service

Burlington, WI

(262) 763-8316

Brenda@stowellscatering.com

Geneva Lakes Catering

Lake Geneva, WI

(262) 662-420

madkins@ridgelakegeneva.com

Lake Life Catering

Lake Geneva, WI

(262) 248-5644

cm@glcl.net

Simple Food Group

Lake Geneva, WI

(262) 717-5863

Events@simplefoodgroup.com

Gooseberries

Burlington, WI

(262) 763-5070

courtyardcatering@spiegelhoffs.com

Chef Jack's Catering

Waukesha, WI

(262) 549-5558

info@chefjacks.com

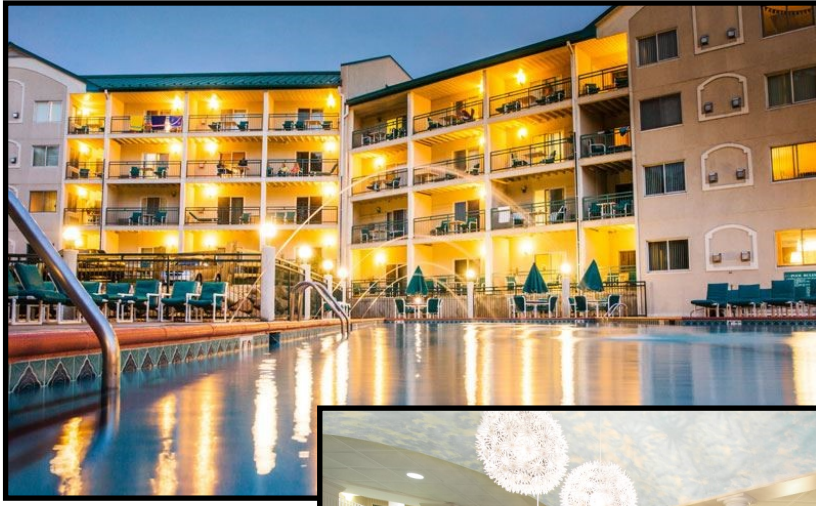
Zilli Hospitality Group

Waukesha, WI

(262) 547-9447

paulag@zillihospitalitygroup.com

City of Lake Geneva Accommodations



INNS & BED & BREAKFASTS

Boutique Inn
Center Street Loft
Downtown Geneva St. Getaway
The Downtowner
Endless Summer Nites
Geneva Wells Motel
Humble BnB
Lake Geneva Motel
Lizzie's Lodgings

Lost Oak BnB
Maple Park Manor
The Nautical Inn
Ole Bistro Inn
Pine Tree Motel
Seven Oaks Lake Geneva
South Shore House
T.C. Smith Historic Inn

Bella Vista Suites
335 Wrigley Drive
(262) 248-2100
kyle@bellavistasuites.com

The Baker House
327 Wrigley Drive
(262) 248-4700

Harbor Shores
300 Wrigley Drive
(262) 248-9181
sales@harborshoreslg.com

Maxwell Mansion
314 S. Wells St.
(262) 248-9711
Kaitlyn@historic-hospitality.com

The Cove of Lake Geneva
111 Center Street
(262) 249-9460
sales@coveoflakegeneva.com

Comfort Inn & Suites
300 East Main Street
(262) 248-2300
eschmitt@lakegenevacomfortsuites.com

Fairfield Inn by Marriott
1111 N. Edwards Blvd.
(262) 348-9000
jgaulke@fhginc.com

Mill Creek Hotel
123 Center Street
(262) 248-6647
info@millcreekhotel.com

For more vacation rental options in the City of Lake Geneva, please visit AirBnB.com and VRBO.com

Recommended Vendors

Beverage Services/Bartending

**A licensed bartending company is required to service all events with alcohol.*

Drink Inc.

Burlington, WI

(262) 758-8548

drinkincllc@gmail.com

Mix Masters

Lake Geneva, WI

(262) 617-9380

mxmaster@genevaonline.com

Bottom's Up Bartending

Greendale, WI

(414) 698-9267

bottomsupwi@gmail.com

Brunos Beverage Catering

Lake Geneva, WI

(262) 248-6407

brunosliquors@hotmail.com

Rental, Linen & Décor Companies

Step it Up Rental

(Chairs, tables, tents)

Hebron, IL

(815) 790-6895

stepituprental@gmail.com

Windy City Linens

(Specialty Linens)

(262) 949-1030

Kathy@windycitylinen.com

Dunn Lumbar/Just Ask Rental

(Tables, Garden Chairs)

Lake Geneva, WI

(262) 248-4459

Lake Geneva Party Rental

(Ceiling draping, décor)

Lake Geneva, WI

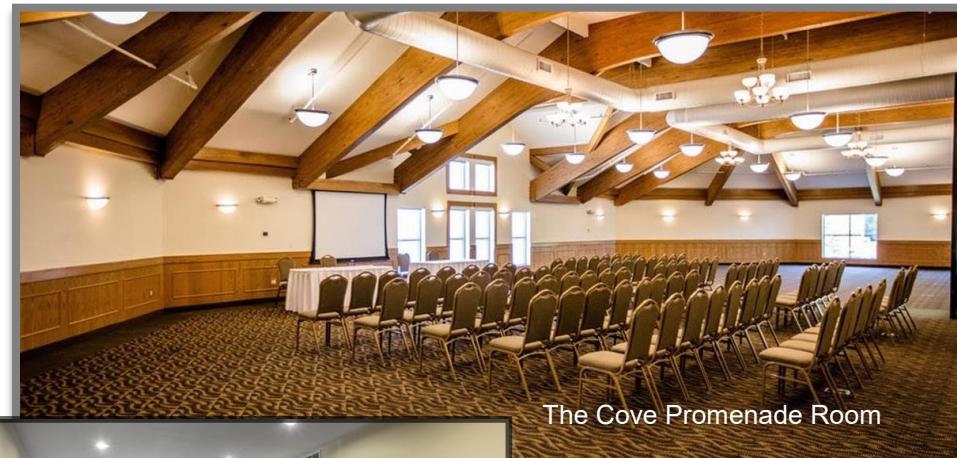
(262) 812-0005

info@lakegenevapartyrental.com

Ancillary Meeting Spaces

Great for:

- Break-out Rooms
- Post-meeting Receptions
- Meal Rooms



The Cove Promenade Room



Comfort Inn Newport Room

Harbor Shores Pelican Bay



Ancillary Meeting Spaces Cont'd



Bella Vista Suites Vista del Lago



Maxwell Mansion Ballroom

Entertainment

A Personal Touch DJ

Oak Creek, WI

(262) 510-5061

apersonaltouchdj@hotmail.com

Bluewater Kings Band

Chicago, IL

(312) 731-2034

molly@bluewaterkingsband.com

Sound by Design

Shorewood WI

(262) 968-9586

info@soundbydesign.org

Rendition Band

Chicago, IL

(773) 343-2909

www.renditionmusic.com

Recommended Vendors

Florists

Lilypots

Lake Geneva, WI

(262) 248-4200

lilypots@att.net

Tommi's Garden Blooms

Lake Geneva, WI

(262) 729-4162

tommisgardenblooms@gmail.com

Frontier Flowers

Fontana, WI

(262) 275-1900

hello@frontierflowersoffontana.com

Pesche's Greenhouse

Lake Geneva, WI

(262) 245-6125

www.peschesgreenhouse.com

Photographers

Matt Mason Photography

Lake Geneva, WI

(262) 745-4000

matt@mattmasonphotography.com

Ideal Impressions

Lake Geneva, WI

(262) 903-1887

ryan@idealimpressionsphotography.com

Kristina Lorraine

Fontana, WI

(219) 406-5152

info@kristinalorraine.com